

Rescue Fire Protection District

BOARD OF DIRECTORS MEETING



Regular Meeting

Agenda

December 11, 2024, 6:00 P.M.
5221 Deer Valley Road, Rescue, CA 95672
(P.O. Box 201)
(530) 677-1868

NOTE

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Board Clerk at (530) 677-1868 at least two (2) days before the meeting.

1. CALL TO ORDER

2. ROLL CALL/ESTABLISH QUORUM

3. FLAG SALUTE

4. APPROVAL OF AGENDA

5. PUBLIC COMMENTS and PUBLIC FORUM

This item is for the public to discuss matters not on the agenda and within the jurisdiction of the Rescue Fire Protection District or to discuss the closed executive session item. Comments shall be limited to five minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.

6. CHIEF'S REPORT

7. CORRESPONDENCE AND COMMUNICATIONS

8. CONSENT CALENDAR

- 8.1. Approve Minutes from the November 13, 2024, Regular Board Meeting
- 8.2. Approve Warrant for November 2024
- 8.3. Approve Budget Reports for November 2024

9. BOARD COMMITTEES

- 9.1. Personnel Committee: Report
- 9.2. Budget Committee: Report, including fiscal year adjustment(s)
- 9.3. Building and Grounds: Report, including options for financing improvements

Rescue Fire Protection District

BOARD OF DIRECTORS MEETING

BOARD COMMITTEES Continue

- 9.4. El Dorado County Emergency Services Authority (referred to as “JPA”) Committee: Report
- 9.5. El Dorado Local Agency Formation Commission (LAFCO): Report
- 9.6. El Dorado Regional Fire Authority Committee: Report
- 9.7. Rescue Fire Safe Council: Report

10. RESCUE VOLUNTEER FIRE ASSOCIATION REPORT

11. OLD BUSINESS

12. FISCAL ITEMS

13. NEW BUSINESS

- 13.1. Action Item: Discuss Type 1 replacement.

14. GOOD TO THE ORDER

15. NEXT SCHEDULED MEETING / AGENDA ITEMS

January 8, 2025

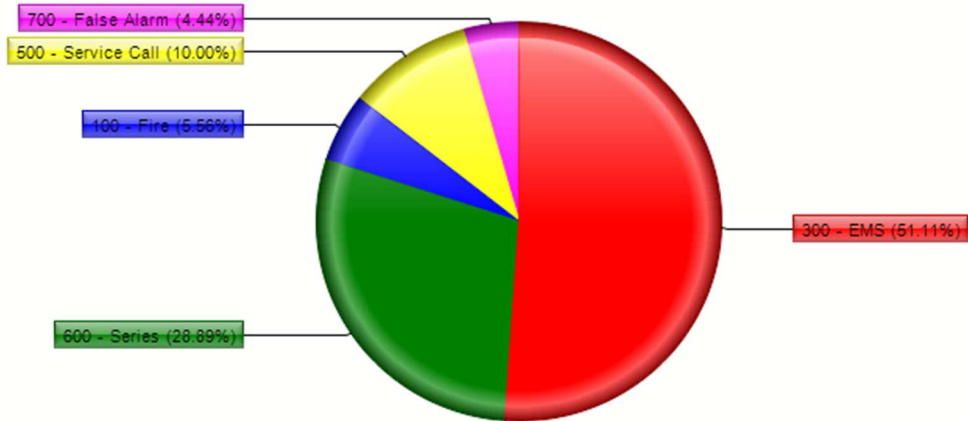
16. ADJOURNMENT

November 2024

Total Calls by District

District	2024-11-01	Total
47 - Sleepy Hollow	5	5
72 - Cool	1	1
49 - Diamond Springs	4	4
25 - Placerville	3	3
82 - West Rescue	10	10
74 - Coloma	5	5
83 - Central Rescue	21	21
23 - Oak Hill	1	1
88 - North Cameron Park	9	9
86 - East El Dorado Hills	1	1
84 - North El Dorado Hills	2	2
51 - Garden Valley	1	1
28 - Shingle Springs	7	7
81 - North Rescue	9	9
27 - Gold Hill	1	1
89 - South Cameron Park	3	3
17 - Pollock Pines	2	2
48 - Missouri Flat	3	3
61 - Georgetown	1	1
53 - Greenwood	1	1
Total	90	90

Incident Type Group	2024-11-01	Total
300 - EMS	46	46
600 - Series	26	26
100 - Fire	5	5
500 - Service Call	9	9
700 - False Alarm	4	4
Monthly Total	90	90



Rescue Fire Protection District

BOARD OF DIRECTORS MEETING



Regular Meeting Minutes

November 13, 2024, 6:00 P.M.
5221 Deer Valley Road, Rescue, CA 95672
(P.O. Box 201)
(530) 677-1868

1. CALL TO ORDER

18:06

2. ROLL CALL/ESTABLISH QUORUM

Directors in attendance:

<input checked="" type="checkbox"/>	Matt Koht
<input checked="" type="checkbox"/>	Penny Humphreys
<input checked="" type="checkbox"/>	Scott Thorne
<input checked="" type="checkbox"/>	George Madaryan
<input checked="" type="checkbox"/>	Timothy Yee

Staff participants introduced: Captain Joel Warman, Tom McGrady, and Teagan Elkins, and a public participant, Cathy Reeves, from the Rescue Baptist Church

3. FLAG SALUTE

Conducted

4. APPROVAL OF AGENDA

Director Kohn added guest speaker, Mike Whipple from Development Financial Advisory, under Public Comments

Director Humphreys made a motion to approve the agenda, seconded by Director Thorne, and the motion unanimously carried

5. PUBLIC COMMENTS and PUBLIC FORUM

Director Thorne introduced Mike Whipples who shared funding options for the Bond Opportunities for Land Development (BOLD) and the Statewide Community Infrastructure Program (SCIP) programs for building addition and grounds improvement needs

6. CHIEF'S REPORT

Chief Ransdell Reported:

- 90 Calls, 60% medical, 8% fire, and helped other jurisdictions.
- On Oct 18th, twenty students from Providence Christian School toured Station#83

Rescue Fire Protection District

BOARD OF DIRECTORS MEETING

CHIEF'S REPORT Cont

- *On Oct 12th, the Rescue Volunteer Fire Association Pancake Breakfast fundraiser was a major success*
- *Working with Georgetown to select a new internal audit company*
- *The Memorandum of Understanding corrections were completed and submitted to Brett Jones for review and then to be ratified*
- *Have a meeting scheduled with the DTA Financial Consultants 11/14/24.*
- *Invited to the Thein Vie Dieu Nham Monastery for dinner with Director Humpherys and crew. Along with dinner was a tour to review the grounds and Fire Department access*

7. CORRESPONDENCE and COMMUNICATIONS

Chief Ransdell reported:

- *Received the El Dorado County Red Zone Wildfire Prevention flier from El Dorado County Office of Wildland Preparedness and Resilience (OWPR) and shared evacuation resources.*

8. CONSENT CALENDAR

- 8.1. Approve Minutes from the October 9, 2024, Board Meeting
- 8.2. Approve Warrant for October 2024
- 8.3. Approve Budget Reports for October 2024

Director Humphreys made a motion to approve the consent calendar, seconded by Director Madaryan, and the motion unanimously carried.

9. BOARD COMMITTEES

- 9.1. Personal Committee

Nothing to report

- 9.2. Budget Committee

Chief Ransdell Reported:

Will bring a budget adjustment, for the new Prevention Vehicle, next month.

- 9.3. Building and Grounds

Report given during Mike Whipples presentation.

- 9.4. El Dorado County Emergency Services Authority (referred to as "JPA") Committee

Chief Ransdell Reported:

The JPA is looking for a new lawyer to serve as JPA Director and will attend the 11/14/24 meeting. Also working on a new contract with the focus on operations, numbers are not available currently.

- 9.5. El Dorado Local Agency Formation Commission (LAFCO): Report

They discussed the LAFCO'S rate of pay.

- 9.6. El Dorado Regional Fire Authority Committee

Chief Ransdell Reported:

Garden Valley wants to out of the agreement and Mosquito advertised for Chief.

- 9.7. Rescue Fire Safe Council

Director Humphreys Reported:

Fire Safe Counsel wants to organize a Green Waste Day and a Fire Safety Day

10. Rescue Volunteer Fire Association: REPORT

The breakfast huge success, \$1,689, with the help of a Kristin Weckworth, realtor, who donated the bounce house and the pumpkin sale received about \$6,000.

Rescue Fire Protection District

BOARD OF DIRECTORS MEETING

11. OLD BUSINESS

Insurance Services Office (ISO) survey worksheets were submitted, and the audit is complete.

12. FISCAL ITEMS

None

13. NEW BUSINESS

Captain Warman presented slides and the cost of a Type 1 Replacement vehicle to address reliability concerns and compliance with the ISO requirements.

14. GOOD TO THE ORDER

Director Humphreys and Director Thorne attended breakfast with Mark Egbert to discuss previous and future grant funding items.

15. NEXT SCHEDULED MEETING / AGENDA ITEMS

December 11, 2024

16. ADJOURNMENT

Director Yee made a motion to adjourn the meeting at 20:05, seconded by Director Humphreys, and the motion unanimously carried.

Prepared By:

Approved By:

Laura Azevedo, Board Clerk
Rescue Fire Protection District

Matt Koht, Board President
Rescue Fire Protection District



Rescue Fire Protection District

Monthly Budget Report

For the Period Ending November 30, 2024

(Target 8%)

	Actual Oct 2024	Actual Nov 2024	Total YTD November 30, 2024	Full Year PRELIMINARY Budget 2024/25	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
REVENUE							
<u>Property Tax Revenue</u>							
0100	\$ 66,983	\$ 84,029	\$ 153,718	\$ 1,391,257	\$ (1,237,539)	11%	
0110	\$ 4,211	\$ 946	26,684	27,800	(1,116)	96%	
0140	\$ 1,403	\$ 1,408	7,395	34,325	(26,930)	22%	
0175	\$ 6,475	\$ 8,650	15,875	130,601	(114,726)	12%	
0820	\$ -	\$ -	-	7,665	(7,665)	0%	
0360	\$ 313	\$ 181	980	1,823	(843)	54%	
Subtotal Property Tax Revenue	\$ 79,385	\$ 95,214	\$ 204,653	\$ 1,593,471	\$ (1,388,818)	13%	
<u>Other Revenue</u>							
0001	\$ -	\$ -	\$ -	\$ 372,594	\$ (372,594)	0%	
0400	\$ 999	\$ 491	6,156	18,014	(11,858)	34%	
0420	\$ -	\$ -	-	9,858	(9,858)	0%	
1060	\$ -	\$ 17,500	17,500	-	17,500	#DIV/0!	
1200	\$ -	\$ -	72,296	22,000	50,296	N/A	
1310	\$ 13,096	\$ 17,668	31,693	272,451	(240,758)	12%	
1742	\$ -	\$ -	-	-	-	N/A	
1940	\$ (72,716)	\$ 8,885	(58,866)	6,745	(65,611)	-873%	
2000	\$ -	\$ -	-	-	-	N/A	
Subtotal Other Revenue	\$ (58,621)	\$ 44,545	\$ 68,779	\$ 701,662	\$ (632,883)	10%	
TOTAL REVENUE	\$ 20,764	\$ 139,758	\$ 273,432	\$ 2,295,133	\$ (2,021,702)	12%	

EXPENDITURES

<u>Salaries & Benefits</u>							
3000	\$ 45,983	\$ 70,734	\$ 254,665	\$ 601,156	\$ 346,491	42%	
3001	\$ (7,706)	\$ 11,249	\$ 18,241	102,974	84,733	18%	
3002	\$ 26,030	\$ 9,882	\$ 127,496	155,586	28,090	82%	
3004	\$ 3,299	\$ 2,779	\$ 19,283	15,120	(4,163)	128%	
3020	\$ 8,080	\$ 12,746	\$ 254,796	294,053	39,257	87%	
3021	\$ 864	\$ 766	\$ 3,403	6,384	2,981	53%	
3022	\$ 1,272	\$ 1,368	\$ 6,358	12,776	6,418	50%	
3040	\$ 18,085	\$ (431)	\$ 190,745	203,050	12,305	94%	
3042	\$ -	\$ -	\$ -	2,200	2,200	0%	
3043	\$ 346	\$ 346	\$ 1,731	-	(1,731)	N/A	
3060	\$ -	\$ -	\$ -	74,716	74,716	0%	
Subtotal Salaries & Benefits	\$ 96,253	\$ 109,439	\$ 876,719	\$ 1,468,015	\$ 591,296	60%	
<u>Services & Supplies</u>							
4020	\$ (1,092)	\$ 1,294	(1,221)	\$ 43,000	\$ 44,221	-3%	
4040	\$ 0	\$ 955	1,538	8,660	7,122	18%	
4060	\$ -	\$ 450	866	3,000	2,134	29%	



Rescue Fire Protection District
Monthly Budget Report
For the Period Ending November 30, 2024

(Target 8%)

	Actual Oct 2024	Actual Nov 2024	Total YTD November 30, 2024	Full Year PRELIMINARY Budget 2024/25	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
4080 Household Expense	\$ -	\$ 311	1,077	4,500	3,423	24%	
4100 Insurance	\$ -	\$ -	-	65,000	65,000	0%	
4140 Equipment Maintenance	\$ -	\$ 38	38	9,000	8,963	0%	
4142 Radio Maintenance	\$ -	\$ 252	252	10,000	9,748	3%	
4162 Vehicle Maintenance	\$ 5,546	\$ 4,315	13,047	50,000	36,953	26%	
4180 Maintenance of Structures	\$ 65	\$ 1,225	2,108	23,848	21,740	9%	
4200 Medical Supplies	\$ 1,223	\$ 627	5,647	8,000	2,353	71%	
4220 Memberships	\$ 2,500	\$ -	2,500	970	(1,530)	258%	
4260 Office Expense	\$ 158	\$ 1,047	1,964	6,200	4,236	32%	
4261 Postage	\$ -	\$ -	5	-	(5)	N/A	
4300 Professional Services	\$ 2,078	\$ 2,458	20,440	106,805	86,365	19%	
4400 Publications & Legal Notices	\$ -	\$ -	-	300	300	0%	
4420 Rents & Leases/Equipment	\$ -	\$ 145	2,454	1,757	(697)	140%	
4460 Small Tools	\$ -	\$ -	-	1,000	1,000	0%	
4461 Fire Equipment	\$ -	\$ -	9	15,000	14,991	N/A	
4500 Special Department Expense	\$ 13,023	\$ (12,980)	53	1,943	1,890	3%	
4507 Fire Prevention	\$ -	\$ 435	870	2,000	1,130	44%	
4515 Fuel Purchases	\$ 1,886	\$ 3,015	9,743	23,000	13,257	42%	
4539 Software License	\$ -	\$ 2,290	18,991	17,250	(1,741)	110%	
4600 Transportation & Travel	\$ -	\$ 356	356	2,000	1,644	18%	
4609 Educational Training	\$ -	\$ -	1,160	9,550	8,390	12%	
4617 Staff Development	\$ -	\$ 400	400	1,500	1,100	27%	
4700 Utilities	\$ 85	\$ 4,364	9,217	23,500	14,283	39%	
Subtotal Services & Supplies	\$ 25,471	\$ 10,997	\$ 91,513	\$ 437,783	\$ 346,270	21%	
Fixed Assets							
6020 Structures & Improvements	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000	0%	
6040 Equipment	\$ 2,085	\$ 10,911	\$ 69,048	80,379	11,331	86%	
Subtotal Fixed Assets	\$ 2,085	\$ 10,911	\$ 69,048	\$ 480,379	\$ 411,331	14%	
TOTAL EXPENDITURES	\$ -	\$ -	\$ 1,037,279	\$ 2,386,177	\$ 1,348,898	43%	
TOTAL REVENUE LESS EXPENDITURES	\$ -	\$ -	\$ (763,847)	\$ (91,044)	\$ (672,804)		

USB10222024												
TRANS TYPE	SOURCE DOC / REF3 (12 max)	PERIOD OF TIME/REF2 (10 max)	ORG (INDEX CODE)	OBJECT (SUBOBJECT)	GL PROJECT	PROJECT STRING TYPE	PROJECT STRING ACCOUNT	COMMENT (DESCRIPTION) (30 max)	D/C	GROSS (AMOUNT)	LINE	JOURNAL TOTAL
												13,398.56
A	ALLOCEXPEN	OCT STMT	8560000	4500				US Bank October Statement	C	6,699.28		
A	ALLOCEXPEN	OCT STMT	8560000	4539				Fortis IT Company	D	1,354.93		
A	ALLOCEXPEN	OCT STMT	8560000	4085				Waste	D	149.56		
A	ALLOCEXPEN	OCT STMT	8560000	4515				Fuel 8300	D	97.15		
A	ALLOCEXPEN	OCT STMT	8560000	4539				Adobe Subscription	D	19.99		
A	ALLOCEXPEN	OCT STMT	8560000	4700				Utilities - Station 63 EID	D	907.02		
A	ALLOCEXPEN	OCT STMT	8560000	4515				Fuel 8300	D	84.21		
A	ALLOCEXPEN	OCT STMT	8560000	4539				Adobe Subscription	D	19.99		
A	ALLOCEXPEN	OCT STMT	8560000	4040				Communications - AT&T	D	139.10		
A	ALLOCEXPEN	OCT STMT	8560000	4700				Utilities - Station 63 PG&E	D	1,500.00		
A	ALLOCEXPEN	OCT STMT	8560000	4260				Dry Erase Board	D	167.12		
A	ALLOCEXPEN	OCT STMT	8560000	4260				Pens	D	15.25		
A	ALLOCEXPEN	OCT STMT	8560000	4260				Keyboard & Office Supplies	D	40.73		
A	ALLOCEXPEN	OCT STMT	8560000	4515				Bulk Fuel	D	24.30		
A	ALLOCEXPEN	OCT STMT	8560000	4500				BooksRun	D	43.18		
A	ALLOCEXPEN	OCT STMT	8560000	4060				Meal	D	14.26		
A	ALLOCEXPEN	OCT STMT	8560000	4515				Bulk Fuel	D	85.31		
A	ALLOCEXPEN	OCT STMT	8560000	4539				Annual Subscription Otter.AI	D	99.99		
A	ALLOCEXPEN	OCT STMT	8560000	4260				New Refrigerator	D	512.60		
A	ALLOCEXPEN	OCT STMT	8560000	4515				Bulk Fuel	D	70.01		
A	ALLOCEXPEN	OCT STMT	8560000	4040				Communications - First Net	D	337.49		
A	ALLOCEXPEN	OCT STMT	8560000	4539				Station 83 - Fax Line	D	11.95		
A	ALLOCEXPEN	OCT STMT	8560000	4060				Meal	D	64.42		
A	ALLOCEXPEN	OCT STMT	8560000	4162				Returned Tools	D	-85.52		
A	ALLOCEXPEN	OCT STMT	8560000	4515				Bulk Fuel	D	113.06		
A	ALLOCEXPEN	OCT STMT	8560000	4162				Vehicle Maintenance	D	34.38		
A	ALLOCEXPEN	OCT STMT	8560000	4515				Bulk Fuel	D	50.57		
A	ALLOCEXPEN	OCT STMT	8560000	4617				General Administrative Functions	D	400.00		
A	ALLOCEXPEN	OCT STMT	8560000	4515				Bulk Fuel	D	80.24		
A	ALLOCEXPEN	OCT STMT	8560000	4300				License Renewal	D	250.00		
A	ALLOCEXPEN	OCT STMT	8560000	4539				Microsoft Subscription	D	66.00		
A	ALLOCEXPEN	OCT STMT	8560000	4539				Security Cameras RSLs	D	31.99		

